

Creative Group Tours - Cancellation/Change Policy

All cancellations and changes in number of attendees must be made in writing, indicating reason of cancellation and emailed to theresa.bennett@cobbk12.org by 5:00pm on the day in question. Upon receipt of written notification of changes in number of attendees (individual cancellations) or entire group cancellation, charges will be applied as follows:

The initial deposit of \$125 is NON-REFUNDABLE.

All 2nd and 3rd payments are subject to the following cancellation penalty:

\$25 per person cancellation penalty up to 45 days prior to travel (By Friday, March 25, 2016)

\$50 per person cancellation penalty 45-22 days prior to travel (Friday, March 25, 2016 (*Easter Sunday, March 27th is the 45th day, so the deadline is as stated*) - Tuesday, April 19, 2016)

No refunds given – 21 days to departure (Wednesday, April 20, 2016)

No Additions, Substitutions or changes to group configurations can be made within 21 days prior to departure. **All park tickets are issued as Non-Refundable and Non-Transferable” by the Creative Group Tours. The park tickets and meal cards are only valid during our length of stay. So, if you do not go on the trip for any reason, the tickets purchased on your behalf are not valid later. If you become ineligible for the trip due to behavior consequences, you will forfeit a refund.**